

TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY

(A Govt. Aided General Degree College affiliated to Burdwan University and registered u/s 2(f) & 12(B) of UGC Act, 1956)
[Established in 2006 and Accredited 'B' by NAAC in 2016]

Vill-Madian, Mallarpur

PIN 731216, West Bengal

website- www.thlmahavidyalay.ac.in



PO-Ganpur, Birbhum

Phone & Fax 03461-262175

email- tlmprincipal@gmail.com

6. Governance, Leadership and Management

6.5: Internal Quality Assurance System

6.5.2: Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Document: *IQAC Meeting Minute and Action taken Report (2022-23)*



Shankarini
Teacher-in-charge
THLH Mahavidyalay
Madian, Mallarpur, Ganpur
Birbhum. Pin- 731216, W.B.



MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	15
তারিখ / Date	25/08/22

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

স্থান / Place	Principal's Chamber
সময় / Time	1.30 pm.

১/1	<i>[Signature]</i>	১১/11	<i>[Signature]</i>	২১/21
২/2	<i>[Signature]</i>	১২/12	<i>[Signature]</i>	২২/22
৩/3	<i>[Signature]</i>	১৩/13	<i>[Signature]</i>	২৩/23
৪/4	<i>[Signature]</i>	১৪/14	<i>[Signature]</i>	২৪/24
৫/5	<i>[Signature]</i>	১৫/15		২৫/25
৬/6	<i>[Signature]</i>	১৬/16		২৬/26
৭/7	<i>[Signature]</i>	১৭/17		২৭/27
৮/8	<i>[Signature]</i>	১৮/18		২৮/28
৯/9	<i>[Signature]</i>	১৯/19		২৯/29
১০/10	<i>[Signature]</i>	২০/20		৩০/30

Date: 25/08/2022

MINUTES OF THE IQAC MEETING HELD ON 25/08/2022

Agenda:

- Introduction of Add-on Courses by various Departments
- Continuation of Internal Exam
- Organization various Seminars, Workshops
- Preparation of AQAR
- Collection of Feedback
- Providing financial support to faculty to participate in webinars, seminars etc.
- Preparation of Internal Academic and Administrative Audit
- Misc.



Minutes/ Resolutions:

IQAC decided to provide all technical support and expertise to all departments to organize Add-on courses..

It was unanimously decided to conduct Centralized Internal exam.

In the pursuit of further improving online teaching-learning in college, it was unanimously decided to organize Seminars and special lectures.

It was unanimously decided to do preparatory works for AQAR and documentation for NAAC.

It was unanimously decided to collect feedback from various stakeholders.

It was unanimously decided to avail financial support to faculty to participate in webinars, seminars etc.

It was unanimously decided to conduct Internal Academic and Administrative Audit

Action Taken Report:

1. Various departments conducted Add-on courses.
2. Exam Cell conducted Internal exam.

3. Various Seminars, Special lecture was organized by various Departments.
4. AQAR preparation and documentation for NAAC started.
5. Online Feedback from various stakeholders was collected and the analysis was availed to the Principal.
6. Requests for financial support to the faculty to attend webinars, seminars were considered and funds were approved.
7. Internal Academic and Administrative Audit was conducted.

Dr Amit K Chakrabarty
Principal

Principal
THLH Mahavidyalaya
Medinipur, Medinipur, Gorupur
Birohuni, W.B.

Dr Suman Mukherjee
Coordinator, IQAC

Co-Ordinator, IQAC
Taru Khandu Laxa Kumar Mahavidyalaya
Malpur, Birghum, 731216 (W.B.)



MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

মিটিং নং / Meeting No.	16
তারিখ / Date	22/12/22

স্থান / Place	Principals. Chamber
সময় / Time	1:30 Pm

১/1	MD. HASAN ASKAN	২১/21
২/2	Suman Mukherjee	২২/22
৩/3	SK NURUL	২৩/23
৪/4	Bonobadi Chakraborty	২৪/24
৫/5	Amrit Chandra Das	২৫/25
৬/6	Nashim Raza	২৬/26
৭/7	Raba Das	২৭/27
৮/8	Kyanti Bandyopadhyay	২৮/28
৯/9	Santi Chatterjee	২৯/29
১০/10	ASBAR ALI	৩০/30

Date: 22/12/2022

MINUTES OF THE IQAC MEETING HELD ON 22/12/2022

Agenda:

- Continuation of Internal Exam
- Organization various Seminars, Special lectures
- Introduction of Add-on Courses by various Departments
- Preparation of AQAR
- Collection of Feedback
- Misc.

Members Present:

Minutes/ Resolutions:

It was unanimously decided to conduct Centralized Internal exam.

In the pursuit of further improving online teaching-learning in college, it was unanimously decided to organize Seminars and Special lectures.

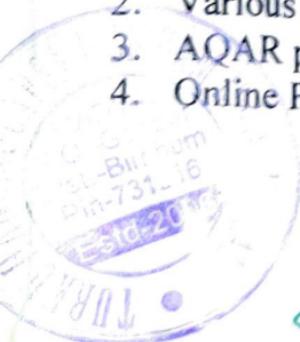
IQAC decided to provide all technical support and expertise to all departments to organize Add-on courses..

It was unanimously decided to do preparatory works for AQAR and documentation for NAAC.

It was unanimously decided to collect feedback from various stakeholders.

Action Taken Report:

1. Exam Cell conducted internal exam.
2. Various Seminars, Special Lectures were organized by various Departments.
3. AQAR preparation and documentation for NAAC started.
4. Online Feedback from various stakeholders was collected and the analysis was availed to the Principal.



[Handwritten signature in green ink]

Dr Amit K Chakrabarty
Principal

[Faint purple stamp: Principal, Tatyasaheb Kore Institute of Technology, Birlapur]

[Handwritten signature in blue ink]

Dr Suman Mukherjee
Coordinator, IQAC

[Blue stamp: CO-Ordinator, IQAC, Tatyasaheb Kore Institute of Technology, Birlapur, 731216 (M.B.)]



MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	১৭
তারিখ / Date	০৯/০২/২৩

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

স্থান / Place	T.H.L.H. Mahavidyalaya
সময় / Time	১:০০ Pm.

১/১	Ruksar Sultana	২১/২১	Sujay Dutta
২/২	Kyamalia Bairagya	২২/২২	Dipankar Saha
৩/৩	Yendri Chatteraj	২৩/২৩	Abhishek Das
৪/৪	Reba Das	২৪/২৪	Bladul
৫/৫	Madhath Indry	২৫/২৫	Mizanur Rehman
৬/৬	Md. Hasan Askan	২৬/২৬	Rudradex Ghosh
৭/৭	Arnest Hauda	২৭/২৭	Kanchan Paul
৮/৮	Subhas Mukherjee	২৮/২৮	Charan Mandal (B)
৯/৯	Raju Hembrou	২৯/২৯	Armit Chandra Das
১০/১০	Chandan Mandal	৩০/৩০	Animesh Ray
			৩১. Jagannath Mondal

Date: 09/02/23

MINUTES OF THE IQAC MEETING HELD ON 09/02/2023

Agenda:

- 1) Organization various Seminars/Workshops
- 2) Preparation of AQAR
- 3) Preparation for Internal Exam
- 3) Collection of Feedback
- 4) Promotion of faculty members
- 5) Misc.

Minutes/ Resolutions:

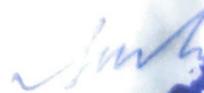
- *In the pursuit of further improving teaching-learning in college, it was unanimously decided to organize various Seminars and Workshops in physical mode.
- *It was unanimously decided to do preparatory works for pending AQAR.
- *It was unanimously decided to do preparatory works for promotion of faculty members.
- *It was unanimously decided to collect feedback from various stakeholders.
- It was unanimously decided to conduct offline exam.

Action Taken Report:

1. Various Seminars, Workshops were organized by various Departments and Cells.
2. AQAR preparation and documentation for NIRF started.
3. Online Feedback from various stakeholders was collected and the analysis was availed to the Principal.
4. PBAS Document of faculty members whose promotion was due, were scrutinized and recommended for promotion.
5. Exam Cell conducted centralized Internal Exam.



Dr Amit K Chakrabarty
Principal



Dr Suman Mukherjee
Coordinator, IQAC

Coordinator, IQAC
Dr. Suman Mukherjee
Birbhum, 731216 (W.S.)



MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	18
তারিখ / Date	23/03/23

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

স্থান / Place	T.H.L.H. Mahavidyalaya
সময় / Time	12:30 PM

১/1	Sunil	১১/11	Buddhader Ghosh.	২১/21	Md. Hasan Askan
২/2	Suman Mukherjee	১২/12	Charan Mondal	২২/22	SK Nurul Haq
৩/3	Anirban Das	১৩/13	Amit Chandra Das	২৩/23	Soumitra Das
৪/4	Bidyut Mondal	১৪/14	Mizanur Rehman	২৪/24	Jendri Chatterjee
৫/5	Babikeran Rakha	১৫/15	Jayanta K. Goswami	২৫/25	Soumi Chatterjee
৬/6	Chaman Mondal	১৬/16	Sanchita Samanta	২৬/26	Nishita Das
৭/7	Sujay Das	১৭/17	Trigen Mondal	২৭/27	Kyamahi Sanyal
৮/8	Ujjwal Das	১৮/18	Pratiti Chakrabarty	২৮/28	Guru Charan Mukherjee
৯/9	Sudhas Mukherjee	১৯/19	Menalina Ghosh	২৯/29	Rajni Hembram
১০/10	Jagannath Mondal	২০/20	Sanchita De.	৩০/30	Arnest Hansda
	31. Ruksar Sultana		32. Beauty Mondal		31. Nilu Mishra Saha
					32. Jagannath Mondal

Date: 23/03/23

MINUTES OF THE IQAC MEETING HELD ON 23/03/2023

Agenda:

- 1) Organization various Seminars/Workshops
- 2) Preparation of AQAR
- 3) Collection of Feedback
- 4) Preparation of Academic Audit
- 5) Misc.

Members Present:

Minutes/ Resolutions:

- *In the pursuit of further improving teaching-learning in college, it was unanimously decided to organize various Seminars and Workshops in physical mode.
- *It was unanimously decided to do preparatory works for pending AQAR.
- It was unanimously decided to collect feedback from various stakeholders.
- *It was unanimously decided to prepare Academic and Administrative Audit

Action Taken Report:

1. Various Seminars, Workshops were organized by various Departments and Cells.
2. AQAR preparation and documentation started.
3. Academic and Administrative Audit Report prepared and placed to the office of the Principal.

Dr Amit K Chakrabarty
Principal

Amit K Chakrabarty
Principal
THLH Mahavidyalaya
Medinipur, Birbhum

Suman Mukherjee
Dr Suman Mukherjee
Coordinator, IQAC

Suman Mukherjee
Co-Ordinator, IQAC
Smt. Harshita Lata Harman Mahavidyalaya
Medinipur, Birbhum, 731216 (W.B.)



MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	19
তারিখ / Date	25/03/23

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

স্থান / Place	Principal's Chamber
সময় / Time	12:30 pm

১/1	<i>[Signature]</i>	১১/11	Babucharan Ratha	২১/21
২/2	Suman Mukherjee	১২/12	Bratati Chakrabarty	২২/22
৩/3	Bidyant K Mondal	১৩/13	Kyamelia Bourangi	২৩/23
৪/4	Soumik Paul	১৪/14	Santanu Ali	২৪/24
৫/5	Buddhadev Ghosh	১৫/15	Maiganka Sekhar Sen	২৫/25
৬/6	Nashim Raha	১৬/16	<i>[Signature]</i>	২৬/26
৭/7	Nur Uppar	১৭/17	Sevli Chettyjee	২৭/27
৮/8	Md. Hasan Akon	১৮/18	<i>[Signature]</i>	২৮/28
৯/9	Jaganmth Mousal	১৯/19	<i>[Signature]</i>	২৯/29
১০/10	Amit Chandra Sen	২০/20		৩০/30

Date: 25/03/2023

MINUTES OF THE IQAC MEETING HELD ON 25/03/2023

Agenda:

- 1) Organization various Seminars/Workshops
- 2) Preparation of AQAR
- 3) Preparation for NAAC Cycle-2
- 4) Misc.

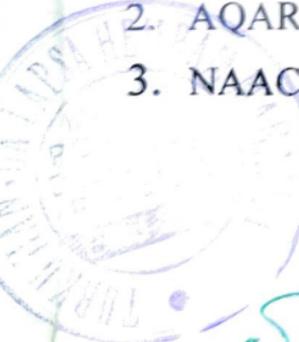
Members Present:

Minutes/ Resolutions:

- *In the pursuit of further improving teaching-learning in college, it was unanimously decided to organize various Seminars and Workshops in physical mode.
- *It was unanimously decided to do preparatory works for pending AQAR.
- *It was unanimously decided to do preparatory works for NAAC Cycle-2.

Action Taken Report:

1. Various Seminars, Workshops were organized by various Departments and Cells.
2. AQAR preparation and documentation started.
3. NAAC Preparation and Documentation will be started



Amit K Chakrabarty
Dr Amit K Chakrabarty
Principal

Suman Mukherjee
Dr Suman Mukherjee
Coordinator, IQAC

Suman Mukherjee
Co-Ordinator, IQAC
THLH Mediapark
Birt: 4 731216 (2E)



MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	20
তারিখ / Date	31/03/23

NAME OF MEMBERS PRESENT

স্থান / Place	Principal's chamber
সময় / Time	1:30 Pm

১১/11	Suman Mukherjee	১১/11	SK NWS Upser	২১/21	Serli Chettya
১২/12	Subrata Mondal	১২/12	Bonatali Chakraborty	২২/22	Jigori Ali
০৩/13	Md. Hasan Askari	১৩/13	Nashim Raza	২৩/23	[Signature]
৪/14	Amit Chandra Das	১৪/14	Reba Das	২৪/24	
৫/15	Jaganmohi Mandal	১৫/15	Kyameli Bouragye	২৫/25	
৬/16	[Signature]	১৬/16	[Signature]	২৬/26	

Date: 31/03/23

MINUTES OF THE IQAC MEETING HELD ON 31/03/2023

Agenda:

- 1) Organization various Seminars/Workshops
- 2) Preparation of AQAR & NIRF
- 3) Collection of Feedback
- 4) Promotion of faculty members
- 5) Misc.

Minutes/ Resolutions:

- *In the pursuit of further improving teaching-learning in college, it was unanimously decided to organize various Seminars and Workshops in physical mode.
- *It was unanimously decided to do preparatory works for pending AQAR and NIRF.
- *It was unanimously decided to do preparatory works for promotion of faculty members.
- *It was unanimously decided to collect feedback from various stakeholders.

Action Taken Report:

1. Various Seminars, Workshops were organized by various Departments and Cells.
2. AQAR preparation and documentation for NIRF started.
3. Online Feedback from various stakeholders was collected and the analysis was availed to the Principal.
4. PBAS Document of faculty members whose promotion was due, were scrutinized and recommended for promotion.



Signature of Dr. Amit K Chakrabarty

Dr Amit K Chakrabarty

Principal

Principal
THLH Mahatma Jyoti
Medias Mahatma Jyoti
Birbhum, W.B.

Signature of Dr. Suman Mukherjee

Dr Suman Mukherjee

Coordinator, IQAC

Co-Ordinator, IQAC
Tanta Hanso, G. S. Ramram Mahavidyalaya
Harpur, Birbhum, 731216 (W.B.)